



# Navajo Housing Authority Procurement Department

P.O. Box 4980, Window Rock, AZ 86515

## ADDENDUM NUMBER ONE (1)

Issued: October 16, 2024

Project Name: **RFP #624 Professional Consultant for Sustainable Community Master Planning**

To All Interested Firms:

The following revision shall be incorporated into the subject RFP and shall become part of **RFP #624 Professional Consultant for Sustainable Community Master Planning**. All other provisions of the Request for Proposals shall remain unchanged. Please ensure you acknowledge this addendum by signing at the end of the addendum and including it in your Proposal response.

**This addendum consists of:**

**Removal of Exhibit B – Employment and Training Statement from Section III – Proposal Standards, Evaluation Criteria, and Content, 3. Exhibits to be submitted: EXHIBIT B - Employment and Training Statement.**

- I. **Exhibit B – Employment and Training Statement has been removed from proposal packet. Do not include in the proposal submission. This document will be requested as additional information, if applicable.**

All other provisions of the Request for Proposals shall remain unchanged.

**Please ensure you acknowledge this addendum by printing and signing below. This must be included in your Proposal Response. Failure to submit shall be grounds for the NHA to deem your proposal as Non-Responsive.**

A handwritten signature in black ink, appearing to read 'Doris Yonnie', is written over a horizontal line.

Doris Yonnie, Procurement Specialist  
NHA Procurement Department

**Acknowledgement of Addendum One (1):**

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

## Employment and Training Statement

This form, when completely filled out, shall suffice to meet the minimum acceptable standard of the Navajo Housing Authority regarding the employment and training of Navajos or Indians and providing preference to Navajos or Indians implementing the contract and in the award of subcontracts. Answers will not be evaluated to determine their acceptability but rather, all completed forms will be accepted.

1. Does your business presently provide employment and training opportunities to Navajos or Indians?

Yes \_\_\_\_\_

- a. Please provide on a separate sheet what employment and training opportunities your business provides to Navajos or Indians.
- b. What will your company do to provide employment and training opportunities to Navajos or Indians in implementing the contract? (You must check at least (i) or (ii) to meet standard of acceptability.)
  - (i) \_\_\_\_\_ In advertising for any vacant positions my firm will provide Navajo or Indian preference.
  - (ii) \_\_\_\_\_ Other. Explain on a separate sheet of paper.

No \_\_\_\_\_

- a. Please state on a separate sheet why your business currently offers no employment and training opportunities to Navajos or Indians.

2. Check applicable box (you must check at least one box):

\_\_\_\_\_ My firm will provide preference to Navajos or Indians in the award of any subcontracts.

\_\_\_\_\_ My firm will not subcontract any portion of the contract.

\_\_\_\_\_ Although, I anticipate to award subcontracts, it is infeasible to provide for Navajo or Indian preference in the award of subcontracts. Please provide in a separate statement why it is infeasible to provide Navajo or Indian preference in the award of subcontracts.

3. State the anticipated number or percentage of Navajos or Indians to be employed and trained under this contract.

\_\_\_\_\_ Check here if unsure or none, and state why on a separate sheet of paper.

I hereby certify that the above statements are correct and true.

\_\_\_\_\_  
Authorized Agent

\_\_\_\_\_  
Date

State of \_\_\_\_\_)ss

County of \_\_\_\_\_)ss

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Signature of Notary

{SEAL}

My Commission expires \_\_\_\_\_, 20\_\_.