

NHA Hooghan—Center of Family Growth, Strength and Beauty NAVAJO HOUSING AUTHORITY

BOARD OF COMMISSIONERS SPECIAL CALLED MEETING

Meeting URL: <https://www.anymeeting.com/943-865-056>

Optional Dial-In Number: +1-706-913-1155

PIN: 943-865-056#

Quick dial (mobile): +1-706-913-1155 Pin: 943-865-056#

March 25, 2022

8:00 a.m.

MINUTES

I. CALL TO ORDER; ROLL CALL, INVOCATION; ANNOUNCEMENTS.

A Special Called Meeting of the Board of Commissioners of the Navajo Housing Authority was held on Friday, March 25, 2022. The meeting was called to order by Board of Commissioner Chairperson David N. Sloan at 8:04 a.m., Via Anymeeting.

ROLL CALL: (*P – Present, L – Late, A – Absent, T – Teleconference*)

David N. Sloan, Chairperson, Licensed Professional Architect Representative – Via Anymeeting

Kerrie L. Begaye, Secretary/Treasurer, Tenant/Homebuyer Representative – Via Anymeeting

Tammy E. Yazzie, Member, Tenant/Homebuyer Representative – Via Anymeeting

NHA Staff in Attendance – Via Anymeeting

Maureen G. Curley, CEO; Aneva J. Yazzie, DCEO; Dwayne Waseta, COO, Terrilynn Cook, CAO/Acting HR Director; Arlene Chiquito, ICFO, Jason M. Croxton, General Counsel, Ernest Franklin, Jr., DCSD Division Director, William Bruce Scott, ERAP Division Director, Amorette Garcia, Fiscal Manager; Doreen L. Yazzie, EA

Invocation: Tammy E. Yazzie, BOC Member

II. RECOGNIZE GUESTS AND VISITING OFFICIALS

III. REVIEW AND ADOPT AGENDA

MOTION: Commissioner Kerrie L. Begaye motioned to review the agenda, seconded by Commissioner David N. Sloan. **MOTION CARRIED** with 3 in Favor, 0 Opposed, 0 Abstentions.

MOTION: Commissioner Tammy E. Yazzie motioned to adopt the agenda, seconded by Commissioner Kerrie L. Begaye. **MOTION CARRIED** with 3 in Favor, 0 Opposed, 0 Abstentions.

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IV. REVIEW & APPROVE RESOLUTIONS

1. **NHA-5088-2022:** Approving the Use of Unrestricted Operating Reserve Funds of Up to One Million Dollars (\$1,000,000.00) Pursuant to the Equity Reserve Fund Policy for FY 2022 Operating Budget Shortfalls.

MOTION: Commissioner Kerrie L. Begaye motioned to review Resolution NHA-5088-2022, seconded by Commissioner Tammy E. Yazzie. **MOTION CARRIED** with 3 in Favor, 0 Opposed, 0 Abstentions.

Arlene. This resolution is in reference to the operating budget for FY 2022, what this resolution supports is your approval to use up to \$1 million dollars from the equity reserve fund which is the investment fund to cover budget shortfalls for operating budget for FY 2022. This resolution identifies some of the attributes of why we are experiencing some deficits in certain operating expense accounts, as you can see in the resolution for fiscal year when budgets were proposed in 2022, at that time Navajo Housing Authority management went and used what they call a zero based approach, when this occurred it really was detrimental to how it was incorporated, how these budgets were prepared and the effect of it now is the state where we don't have any more monies in travel budgets, in postage, also in garbage collection, and mostly across the board but a lot of the housing management offices, the maintenance division they are impacted at this time as you know we are half way through FY 2022, and we did a projection for the remaining next 6 months we are going to seriously need additional funding to support our operations and again this is across NHA wide. So, I have included attachments for your review to support the purpose of this resolution and also as you know gas prices are increasing, the maintenance workers deliver services to our Navajo families and their budgets are very low at this time and then the economic impacts as well, its effecting all budgets, so we would like to request for your approval to use the unrestricted operating reserve funds not to exceed \$1 million to continue to deliver these services to the Navajo people. I do have exhibits attached and the first exhibit that you see here is a request letter from my office explaining just what I have gone over that we do need this funding to supplement, in the past we had used non-program income to cover the shortages of our operating budget. Exhibit 1; shows where the money will be drawn from, the unrestricted fund is from our investment account and this account is with Wells Fargo. Exhibit A shows, 4th quarter calendar year ending 12/31/21. I am going to show you what our balance is on the investment side next to the pie chart where it states NHA unreserve fund in the amount of \$145,774,935 so that is our balance as of December 31 2021. This is where we would like to withdraw the \$1 million to support the budgets and the expense line items for employees. Exhibit B which is capital budgets for 2021 you can see that I am showing planning & administration, housing management division, maintenance division, modernization and development, Risk, what I did is to show you a spreadsheet as of 10/1/21 you can see some of these expense accounts have zero to limited amount of money. So, if we can go to the planning and administration spreadsheet, where it says 2022 Operating and Capital budget, you can see that this covers the executive office, the BOC, Legal department, pretty much all of our operating side, financial services, safety, procurement, human resources, information technology, records management, facilities all of it is combined in this spreadsheet, so if you look at their budgets, I highlighted them in yellow, so if you look at those that are highlighted in yellow, and if you go to the right hand side, you will see there are no budgets allocated, there are no funds available and some are very limited. I wanted to show the commissioners, this is how it was on 10/1/2021. Housing Management Division the yellow

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